

A G E N D A

EAST CENTRAL INTERGOVERNMENTAL ASSOCIATION - EXECUTIVE COMMITTEE -

DATE: Wednesday, November 18, 2020

TIME: **4:30 p.m.**

PLACE: **BY ZOOM OR PHONE ONLY**

<https://zoom.us/j/9886255394?pwd=Tm1OTWdHa1hHdlNzVUNLRWRoR1o3UT09>

PASSCODE: 148811

OR 1-312-626-6799, Meeting ID: 988 6255 5394

Followed by:

5:00 pm – ECIA Council Meeting (zoom or phone only)

1. Call to Order
2. Review/Action on Minutes and Secretarial Notes of the September 23, 2020 meeting (enc. 1)
3. Review/Recommendation on Financial Status Reports (enc. 2)
4. Review/Recommendation on Contracts
 - a. Brownfields Grant Environmental Consultant Contract for new EPA grant
 - b. Capture Management Contract for EDA CARES Act Workbook/Toolkit - \$5,000
 - c. Storage Lease Agreement with City of Clinton Streets Department for shingle storage–no cost
 - d. Bellevue Comprehensive Plan - \$30,000
 - e. Delaware County Zoning Plan - \$20,000
 - f. Miscellaneous
5. Review/Recommendation on Reclassification of Co-Director of Community and Economic Development to Director of Economic Development and Community Development for January 1, 2021 (enc. 3)
6. Review/Recommendation on Job Descriptions: Grants Program Manager-Grade 16; Documentation Specialist-Grade 16; and Community Outreach Advocate-Grade 12 (enc. 4)
7. Executive Director Annual Performance Review and Contract Recommendation (enc. 5)
8. Other Business
 - a. Audit Presentation immediately following at ECIA Council Meeting
9. Adjournment

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Visit the ECIA Website at www.ecia.org

Please call/e-mail the ECIA office to confirm your participation. (563) 556-4166 or 800-942-4648 or snesteb@ecia.org