

**BID AND PROPOSAL
GOOSE LAKE HOUSING REHABILITATION PROGRAM
PAGE 1 OF 7**

**SPECIFICATIONS FOR THE RESIDENCE OF
Lawrence and Harriet Simmons
139 O'Brian Street
Goose Lake, IA 52750
563-249-3364**

Proposal of _____ hereinafter called "Bidder"), organized and existing under the laws of the State of _____ doing business as _____. (*Insert "a corporation", "a partnership", or "an individual" as applicable.)

To the City Council of the City of Goose Lake, Iowa (hereinafter called "CITY".)

In compliance with your Advertisement for Bids, BIDDER hereby proposed to perform all WORK for the **residence of Lawrence and Harriet** located in Goose Lake, IA, in strict accordance with the CONTRACT DOCUMENTS, within the time set forth therein, and at the prices stated below.

By submission of his BID, each BIDDER certifies and, in the case of a joint BID, each party thereto certifies as to his own organization, that this BID has been arrived at independently, without consultation, communication, or agreement as to any matter related to this BID with any other BIDDER or with any competitor.

BIDDER hereby agrees to commence work under this CONTRACT on or before a date to be specified in the Notice to Proceed and to fully complete the project with **90 consecutive** calendar days thereafter. The Notice to Proceed will be issued within 30 days of the bid opening. **The BIDDER further agrees to pay as liquidated damages, the sum of \$50.00 for each consecutive calendar day thereafter as provided in Section 5 of the General Conditions. The NOTICE TO PROCEED will be issued within 30 days of bid opening. Extra days may be added by the City of Goose Lake for winter weather issues as related to exterior work.**

BIDDER acknowledges receipt of the following ADDENDUM:

BID SCHEDULE

- NOTE: 1. Bids shall include sales tax and all other applicable taxes and fees.
2. BIDDERS shall not add any conditions or qualifying statements or modify this proposal or the proposal may be declared irregular as being not responsive to the Notice.

BIDDER agrees to perform all the WORK described in the CONTRACT DOCUMENTS for the following unit prices or indicated sums:

SPEC #	DESCRIPTION	BID AMOUNT
DINNING		
01	Remove the two (2) existing windows and replace with northern energy star rated double-hung windows with full screen, approximately 27" x 52" in size. Foam the jam to the window with low expanding foam to seal, re-install trim. PRESUMED LEAD HAZARD	_____
KITCHEN		
02	Remove the one (1) existing windows and replace with northern energy star rated double-hung windows with full screen, approximately 28" x 54" in size. Foam the jam to the window with low expanding foam to seal, re-install trim. PRESUMED LEAD HAZARD	_____
03	GFCI protect the existing receptacle(s), as per code.	_____
BATHROOM		
04	GFCI protect the existing receptacle(s), as per code.	_____
BEDROOM		
05	Remove the two (2) existing windows and replace with northern energy star rated double-hung windows with full screen, approximately 28" x 52" in size. Foam the jam to the window with low expanding foam to seal, re-install trim. PRESUMED LEAD HAZARD	_____
LAUNDRY AREA		
06	GFCI protect the existing receptacle(s), as per code	_____
HVAC		
07	Install a 94 % or better two stage LP Gas forced air furnace. Install all to manufacturer's installation instructions. Install about three inches above the floor. Use a conduit drop secured to the ceiling with bushing on top of the conduit. Install disconnect switch or as required by manufacturer. Install on separate circuit. SEAL ALL NEW AND OLD EXISTING EXPOSED DUCTING SEAMS. Install a condensate pump, receptacle, and all intake and discharge piping. Install with new programmable thermostat. Rebates, if available go to the owner.	_____
08	Add a 14 SEER air-conditioner with all manufacture and Code required installation practices. Install with new disconnect and GFCI. Install pad for unit. Exterior unit must be labeled 14 SEER or better.	_____
WATER HEATER		
09	Install a new 40-gallon water heater to replace existing. Install per manufacturer's installation instructions. Install drop to within 6 inches of the floor.	_____
TOTAL BASE CONSTRUCTION BID		_____

LEAD CLEANING – READ AND DO!

- L1
- *Post proper sign on the exterior doors.
 - *Provide cleaning of all areas of the house before the request for lead testing is requested. This will include providing plastic protection when removing windows, completing wet wash - Hepa Vacuum - wet wash cleaning at all areas within the house and vacuuming with an approved heap filter vacuumed.
 - *This also includes providing exterior ground protection while exterior work is being completed.
 - *Contractor is to cover all personal items within the structure while interior work is being completed.
 - *LEAD work must be completed in the shortest length of time as possible. Ideally, and at a minimum, the Contractor will follow the Iowa Department of Public Health Lead Hazard Reduction requirements utilizing the Iowa Lead Safe Renovator protocol whereby the Contractor will isolate the work area, utilize individuals trained and/or certified as Lead Safe Renovators, and clean the area and collect and retain dust samples on a daily basis for the required retention period. If the Lead Safe Renovator protocol is used, the Contractor will be required to sign a statement certifying that workers are trained and/or certified and all protocol requirements are being complied with.
 - *The contractor has the right to temporarily change the house locks until lead testing is passed.
 - *The contractor is fully responsible to comply with all Iowa Department of Public Health Lead Hazard Reduction requirements utilizing the Iowa Lead Protocol.**
 - *If the contractor opts to have ECIA take the dust samples, the lead work should take no more than three working days with lead inspection on the third day at the latest with the dust samples to be taken no later than 2:00 on the third day. If one or more samples fail the dust test, the contractor will be required to pay the ECIA as detailed on page 5 for each subsequent testing cycle until the house passes lead dust testing passed from a certified lab.

The contractor must have a state approved HEPA vacuum while lead work is being complete.

TOTAL LEAD CLEANING BID _____

PROJECT SUBCONTRACTORS and or SUPPLIERS

I certify, under penalty of perjury, that by submitting this bid and in accordance with the following complete list of all subcontractors and suppliers, if any, to whom the Contractor has awarded a construction contract, under the terms of which they are to furnish material and/or labor to incorporate into this real property. The Contractor will notify ECIA of any additions/deletions/changes to the information provide herein as soon as the information is available.

Note: Bid will be rejected if not completely filled out.

PRINT your sub-contractors license from the State web site at and attached to your bid:

<http://www2.iwd.state.ia.us/contractor.nsf>

**Subcontractor and Supplier listing
Provide Iowa Contractor numbers
For all sub-contractors**

**A State Electrical license is required.
Check with the City of Goose Lake for contractor requirements**

Business Name, Address, Iowa #

Phone

Work

Amount

I, _____ (PRINTED NAME) certify that the attached subcontractors will be used for this project and the attached list of subcontractors and or suppliers is complete and the ECIA Rehabilitation Specialist will be notified if any additions or deletions are made from this given list:

Signature _____ Date: _____

Notice of Lead-Based Paint guidelines

All target housing properties assisted with the community's program funds must comply with IDPH's Lead-Based Paint Housing Regulations. For target housing projects all painted surfaces that will be disturbed by the rehabilitation activity, whether tested or presumed to contain lead-based paint, must be repaired if deteriorated paint or lead-based paint hazards are present. All rehabilitation work that will impact lead based paint, whether tested or presumed to be lead-based paint must be performed in a manner consistent with the Renovation, Repair and Painting protocol. Contractors will be required to isolate work areas to protect occupants and their belongings and conduct final cleaning in work areas where lead-based paint was disturbed, gather lead dust wipe samples and maintain them according to the IDPH RRP protocol. It is expected that no relocation will be required utilizing the RRP protocol. If relocation is required, it will be at the contractor's expense.

Remember that the training you received in **LEAD-SAFE RRP** is important and that the best way to prepare for the lead dust sampling is to HEPA VAC- wet wash- HEPA VAC.

I also understand that if lead hazards are noted within these specifications that the contractor submitting this bid will not complete any work within this house unless the owner has been notified of the hazards and all work is completed in an isolated space as required by IDPH regulations. This is a mandatory requirement. The owner may not enter the work space until the Contractor has taken dust samples per the RRP protocol following each work item involving lead-based paint work.

Any citations, fines, or non-compliance issues are the responsibility of the firm completing lead work not the testing agency or qualified lab.

A STATE approved HEPA vacuum must be on site when working on all lead noted items.

I, _____ of _____ contracting company understand and will comply with all listed lead requirements. I further certify that any or all line items completed as identified lead surfaces will be completed by an individual trained and certified in LEAD SAFE RENOVATOR.

Contractor Signature _____ Date _____

If you have questions regarding this activity, please call Mark Schneider at 563-690-5770.

Accompanying this BID is BID SECURITY, a _____ (Insert: "Certified Check", "Cashier's Check", "Certified Share Draft", or "Bid Bond" as applicable) in the amount of _____ Dollars (\$_____) payable to the CITY OF GOOSE LAKE, IA, which it is agreed to be forfeited to the CITY, if the undersigned fails to execute the CONTRACT in accordance with the form of CONTRACT incorporated in the CONTRACT DOCUMENTS and as required by the CONTRACT DOCUMENTS within ten (10) days from the Notification of Award of the CONTRACT to be undersigned.

In submitting this proposal, it is understood and agreed by the undersigned that the right is reserved to the CITY AND OWNER to reject any or all proposals or to waive informalities and irregularities and to enter into such CONTRACTS that the CITY AND OWNER deems to be in the best interests of the CITY AND OWNER. It is further understood and agreed that this proposal may not be withdrawn for a period of thirty (30) days from the opening thereof.

The undersigned BIDDER understands that the CONTRACT(S), if awarded, will be awarded to the lowest responsible, responsive BIDDER(S) on the basis of approved equipment.

The undersigned also understands that he is to commence WORK on or before the date given in the Notice to Proceed and complete the WORK within the time period indicated in the CONTRACT DOCUMENTS, subject to any extensions of time which may be granted by the CITY.

The undersigned BIDDER understands that the City of Goose Lake, the Eastern Iowa Regional Housing Corporation Housing Trust Fund, or any authorized representatives shall have right of entry to the project site for access and inspection and proper facilities will be provided therefore. The name and address of the insurance company which the BIDDER proposes to furnish the specified Certificates of Insurance is:

Due to 1999 federal HUD legislation regarding lead-based paint, all line items identified in the project specifications as Lead Hazard work must be accomplished by contractors trained and certified in "safe work practices, which details the procedures for lead hazard work. The certified contractor must provide a copy of his/her certification with this bid document.

The BIDDER is required to indicate the name and address of all subcontractors, along with the contractor or personnel trained and certified as an "LEAD SAFE RENOVATOR".

BIDDER agrees to perform all the work described in the contract documents and the above project specifications for the above indicated residence at the following indicated price, and all bids shall include all other applicable fees. Bids as received must be for the execution of the entire job as called for in the project specifications provide. Each item is to be bid as a separate item. The individual line items are to be totaled to equal bid amount as entered in the bid summary. **Do not include Alternate Bids in bid summary price.** It is expressly understood that the foregoing total bid is the basis for establishing the amount of bid security and is for comparison of bids only, and is not to be considered or construed to be a lump sum proposal.

TOTAL BASE CONSTRUCTION BID: \$ _____

BIDDER: _____

FIRM NAME: _____

STREET ADDRESS: _____

CITY AND ZIP CODE: _____

CONTACT NUMBER: _____

E-MAIL ADDRESS: _____

IOWA CONTRACTOR LICENSE NUMBER: _____

SIGNATURE: _____

NAME TYPED OR PRINTED: _____

TITLE: _____

DATE: _____

ALSO ATTACH TO YOUR BID THE FOLLOWING INFORMATION. (on file with ECIA is not acceptable).

- 1.) LEAD SAFE RENOVATOR CERTIFICATION FOR ALL EMPLOYEES
- 2.) PROOF OF CONTRACTORS INSURANCE CERTIFICATION
- 3.) BID SECURITY OR BID BOND (5% of total bid)
- 4.) THE BID MUST BE TYPED OR IN INK AND ROUNDED TO THE NEAREST DOLLAR. Every line item must have a cost designation and items may not be lumped together. It is the right of the City of Goose Lake to delete line items if necessary.

Incomplete bids will be rejected.